

COUNCIL WORK SESSION AGENDA
CITY OF MONESSEN
CITY OF MONESSEN COUNCIL CHAMBERS
DECEMBER 12th, 2024
6:30PM

- 1. ROLL CALL OF ALL MEMBERS PRESENT.**
- 2. OPENING PRAYER OFFERED BY MINISTER BETTY TORGENT FROM THE ORCHARD CHRISTIAN FELLOWSHIP.**
- 3. PLEDGE OF ALLEGIANCE.**
- 4. APPROVAL OF MINUTES OF PREVIOUS SESSION OF NOVEMBER 25TH, 2024.**
- 5. PUBLIC COMMENT DIRECTED TO MAYOR MOZER ON AGENDA ITEMS ONLY.**

6. CORRESPONDENCE

OLD BUSINESS N/A

7. NEW BUSINESS

MAYOR Ron Mozer, Director of Public Affairs

a. Discussion on the 2025 TAN Note, Tax Anticipation Note, awaiting approval by council for implementation. This should be prepared and ready for approval at the December 23rd Council Session.

b. Discussion on what has been occurring over the past few weeks at the Civic Center, and plans for the future.

c. Discuss advertising for the RFP for the handling of the \$75,000.00 LSA grant that the City of Monessen applied for and received.

d. Discussion of successful DCNR Community and Watershed Forestry Grant of \$72,600.00 and upcoming DCNR Community Grant for 9th Street Park from the Lawn to Habitat fund in the range of \$25,000 to \$50,000.

d. Discussion of current fee structures and schedule of fees in the City of Monessen.

e) Discussion on potential changes to the zoning ordinance relative to constructing a dwelling structure and other potential uses on a vacant lot.

f) Discussion on the delinquent garbage bills and what next steps could the City of Monessen utilize to pursue and address these collection issues.

g) Discussion on the application of John Mandarino for subsequent term on the Mon Valley Refuse Authority.

h) Discussion on the application of Dennis Wince for a term on the Mon Valley Sewage Authority.

l) Discussion on permitting contracted fees to be paid when due, ie. Utilities and other contracted services. Any bills paid in this manner would be coordinated and paid similar to Payroll and addressed at the next council meeting. This is the common technique that other cities utilize to handle these items.

j) Discussion on the format and days that work sessions and council meetings will be held in 2025.

k. Discussion on moving \$15,952.83 from the Health Care Fund to the General fund for transfers which should have been made for each pay cycle from May 23rd to the present. If these transfers had been made, we would have had to move \$15,952.83 from the General Fund to the Health Care fund.

l. Discussion about the acceptance of Spera Partners of Murrysville, PA as our IT support organization to be run in parallel with PAconnect for a period of 90 days to assure all accounts and information has been successfully transferred. This is also required by the PAconnect contract.

m. Discussion of Boards and Commissions in the City of Monessen.

n. Discussion on the Broadband Ready Communities Program and the resolution they desire in order for us to participate in the Commonwealth application..

o. Discussion to remove the \$500.00 spending limit from City Administrator and require department head and Director of Finance Accounting approval for all orders.

p. Discussion on other things going on through out the city.

Councilman Anthony Orzechowski, Director of Accounts and Finance

a) Motion to approve Requisition 25 payment of MSCP Phase 3C for \$598,561.45 covering work performed centrifugally casting concrete pipe 36" to 84" as described in Application No. 7 of the contract from 9/30/2024 through 11/01/2024 as part of Sewer Project Phase 3.

b) Motion to approve Requisition 25 payment of WEC Resident Project Representative Invoice No. 15 in the amount of \$27,164.42 for the work done 9/28/2024 through 11/1/2024 as part of Sewer Project Phase 3.

c) Motion to approve Requisition 25 payment of WEC Engineering and project management Invoice No 14, 15, & 17 totaling \$38,167.56 as part of Sewer Project Phase 3.

d) Motion to pay CSX railroad for the application fee for the crossing at Parente Blvd. in the amount of \$6,000.00 from the Line Usage Fee.

e) Motion to pay CSX Railroad for the application fee for the crossing at 5th Street in the amount of \$6,000.

f. Motion to pay CSX Railroad for the application fee for the crossing at 5th Street in the amount of \$3,500.00.

g. Motion to pay Pidich Auto for Insurance claim for repair of Police Vehicle in the total amount of \$8,378.40. Insurance Claim Check of 8,378.40 plus \$500.00 from the General Fund for the deductible payment.

h. Motion to pay the following invoices from the Recreational Fund in the amount of \$758.92. See Attachment (a)

i. Motion to pay the following invoices from the Parks Fund in the amount of \$2,103.03. See attachment (b)

j. Motion to pay the following invoices from the Liquid Fuels Fund in the amount of \$13,935.29. See attachment (c)

k.) Motion to pay the following invoices from the Line Usage Fund in the amount of \$101.76. See attachment (d)

l.) Motion to pay the following invoices from the ARP fund in the amount of \$23,390.00. See attachment (e)

m.) Motion to pay the following invoices from the General account in the amount of \$169,149.29. See attachment (f)

n.) Motion to pay Requisition 26, WEC Design Phase Invoice No. 15 in the amount of \$16,357.75 and WEC Construction Phase Invoice No. 18 in the amount of \$8,024.71 as part of Sewer Project Phase 3.

o) Motion to pay Requisition 26, WEC Resident Project Inspection Invoice No. 16 in the amount of \$16,035.12 as part of Sewer Project Phase 3.

p) Motion to pay Requisition 26, Insight Pipe Contracting, LLC payment application No. 8 in the amount of \$4,233.27 as part of Sewer Project Phase 3.

8. Councilperson Karen Cosner, Director of Parks and Public Property

a. Discussion: October is a very busy month for organizations. The first Saturday of each month is St. Vincent DePaul's ½ price day & Lillian Hurst's food truck activity at City Park. Do you know of any other possible conflicts? I contacted Monongahela since they always have a lot going on too.

Although we charged for spaces this year, we may have had better attendance if we didn't. The purpose is to get people to come to Monessen & see what we have to offer. It still may be helpful to have an advance registration – if not enough vendors are interested, we could always cancel the event.

Thoughts, comments?? Can these events be a discussion item for this week's council meeting?

Monessen Cleanup Dates

- Saturday, April 26, 2025 (Arbor Day is Friday, April 25)
- Saturday, September 27, 2025

Community Flea Markets – 3rd Saturday of the Month

- Saturday, April 19, 2025
- Saturday, May 17, 2025
- Saturday, June 21, 2025
- Saturday, July 19, 2025
- Saturday, August 16, 2025
- Saturday, September 20, 2025

Farmers Market Drive Thru

- July & August – dates are undecided

9. ADJOURNMENT

